

December 7, 2007

Dear Colleague:

The Illinois Head Start Association Leota Brown and Mary Alice Buchanan Scholarship Awards information is enclosed. These scholarships are given by the Association as a service to our membership to support professional growth and development.

Both awards support college education for a **Head Start parent, staff or former Head Start child**. The Illinois Head Start Association Scholarship Committee will select final scholarship recipients. Each selected winner will receive a \$750.00 education scholarship. In addition, the winner will be recognized at the IHSA Annual Training Conference, in Springfield during the evening banquet, March 6<sup>th</sup>, 2008, at the President Abraham Lincoln Hotel and Conference Center in Springfield.

All applications must be received by close of business on **January 25, 2008**. Please note that faxes will not be accepted and all applications must be mailed to the IHSA Office, 3435 Liberty Drive, Springfield, Illinois, 62704.

Please feel free to contact the IHSA Office (217-241-3511) with any questions. We look forward to receiving many quality applications.

Sincerely,

Marietta Lamberson  
IHSA Scholarship Committee – Chair

Lauri Morrison-Frichtl  
IHSA – Executive Director



**Mary Alice Buchanan Memorial Scholarship**  
Sponsored by the Illinois Head Start Association

**Award**

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This award is to support any parent, former Head Start child, or staff member working towards completion of a Bachelor’s degree in Early Childhood Education

The Mary Alice Buchanan Memorial Scholarship winner will receive a \$750 education scholarship. The \$750 will be paid directly to the educational institution of the winner’s choice. The winner will receive notification and recognition at the March IHSA Annual Training Conference in Springfield.

**Criteria for Selection**

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1. Must be a past or present parent, staff or former Head Start child.
2. Must provide proof of on-going college enrollment in Early Childhood Education by submission of college transcript(s).
3. Must provide three (3) written letters of reference from persons other than a family member.
4. Must have Head Start Director’s signature.
5. Agency must have current IHSA agency membership status.
6. Must write a one (1) page typed, double spaced essay describing why the scholarship would benefit the applicant.

Rating Criteria:	Maximum points
1. Present or past parent, staff or Head Start child.....	<b>required</b>
2. Proof of ongoing college enrollment.....	10 points
3. Three letters of reference.....	30 points
4. Essay.....	30 points
5. Completion of application.....	30 points
<b>TOTAL POINTS.....</b>	<b>100 points</b>

The IHSA Scholarship Committee will make the final selection. Judges will consider quality and completeness of application. Faxes will not be accepted.

**Submit applications by January 25, 2008 to:**  
**Illinois Head Start Association**  
**3435 Liberty Drive**  
**Springfield, IL 62704**  
**(217) 241-3508**



**APPLICATION FORM**  
**Mary Alice Buchanan Memorial Scholarship**  
Sponsored by Illinois Head Start Association

**Be sure to fully complete the application. Please print or type clearly. Attach written essay.**

Name of applicant \_\_\_\_\_

Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Name of Head Start program \_\_\_\_\_

Address of local Head Start program \_\_\_\_\_

Head Start phone \_\_\_\_\_ Years affiliated with Head Start \_\_\_\_\_

Position in Head Start: \_\_\_\_\_ Staff  
\_\_\_\_\_ Past/Present Parent \_\_\_\_\_ Past Head Start Child

**Please fill in completely. Use extra pages if needed:**

Level of involvement with Head Start \_\_\_\_\_

Accredited school or college of your choice \_\_\_\_\_

Career Goal \_\_\_\_\_

\_\_\_\_\_  
**Director's Signature**

\_\_\_\_\_  
**Date**